

Hustisford School District

District Office

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Heather Cramer

District Administrator

Jon Duhr

Director Financial Services

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
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(920) 349-3261

Clint Bushey

Principal

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
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Margaret Bell

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, September 14, 2020

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, September 14, 2020, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; and Jon Duhr, Business Manager; Steve Weinheimer, member (absent-excused)

New Business:

- Custodial Position Posting Information—The committee talked about the custodial position. Interviews were held last week.
- Opening Recap—Mrs. Cramer went over how the opening of schools has gone. She updated on contact tracing that has been taking place, she provided updates on daily operations. She also updated on parent concerns that have been expressed.
- School building and grounds use—The committee discussed Community Ed Dance and will look forward to a plan at the board meeting. Mrs. Cramer indicated that dance would be held at JHE this year if it moves forward.
- Fall Athletic Planning—The committee discussed athletics this fall and the thoughts on spectators, concessions, and admissions. Further planning will take place at the September board meeting.
- HVAC update—There is a meeting with Bassette Mechanical on Wednesday, September 16 at 8 am.
- Electrical work at Jr./Sr. High—Mrs. Cramer presented two bids to the committee. She will get clarification to ensure that the bids are equal. There was also a bid for a plumbing issue that needs more detail to discuss further.
- School Plan moving forward—The committee discussed the school plan moving forward if the mask mandate expires, is overruled, or is extended. The committee discussed various scenarios.
- School Equipment Maintenance—Mrs. Cramer updated the committee about the snow removal tractor and the issues that it is having. There are several large issues that have been identified by the mechanic.
- District Transportation Need—Mrs. Cramer presented a transportation bid for some special transportation pieces for the district. The bid was over \$10,000 for the year. The committee discussed moving forward with a recommendation to the board to purchase a minivan for transportation issues within the district.